

MANAGEMENT LETTER

September 23, 2020

The Audit Committee, Board of Education,
and Management
Akron Central School District

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the remaining fund information of Akron Central School District (the District) as of and for the year ended June 30, 2020, in accordance with auditing standards generally accepted in the United States of America, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error or fraud may occur and not be detected by such controls. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

1. **Unassigned fund balance over 4%**

The unassigned fund balance in the general fund was approximately \$3,865,000 at June 30, 2020 and represents approximately 11.5% of the 2021 budget. As you are aware, the legal limit imposed by the state is 4% of the general fund's budget for year ended 2021.

PRIOR YEAR RECOMMENDATIONS

Included in our current year procedures is an update of the status of recommendations made in previous audits.

- We previously noted instances of extraclassroom activity clubs with incomplete data leading to amounts that did not agree to the central treasurer's records. Generally, student signatures were present on receipts and disbursements, however, student ledgers were not maintained nor were student signatures obtained after March 13, 2020 due to COVID-19. We noted the District's claims auditor began to review disbursements prior to payment, however, this was discontinued due to COVID-19. We encourage the District to provide an annual refresher on proper accounting of extraclassroom activity funds to the central treasurer, faculty advisors, and student treasurers.

We have discussed these comments with District personnel and would be pleased to discuss them in further detail, perform any additional studies, or assist you in implementing the recommendations.

This communication is intended solely for the information and use of the District's management, Audit Committee and Board of Education; others within the District; the NYS Education Department Office of Audit Services; and the Office of the NYS Comptroller, Division of Local Government and School Accountability. It is not intended to be, and should not be, used by anyone other than these specified parties.

Lynnden & McCormick, LLP